



प्रहरी संचार

बाट: प्र.प्र.का.यू.एन.महाशाखा, नक्साल।	कार्यालय:
लाई: प्र.प्र.का.प्र.म.नि.को सचिवालय, प्र.प्र.का.सवै विभाग, रा.प्र.प्र.प्र. महाराजगंज, नेपाल प्रहरी अस्पताल महाराजगंज, म.न.प्र.का. रानीपोखरी, प्रदेश प्रहरी कार्यालय ७ (सवै)।	प्राथमिकता O/J/AJ/TJ/MJ
बोधार्थ:-	क्रम संख्या ४७०६ DTO:- २०१४:६४

संयुक्त राष्ट्र संघको अनुरोधमा शान्ति स्थापनार्थ Multiple Duty Station (United Nations Peace Operations) को लागि Global Vacancy द्वारा निम्न पदमा पदपूर्तीका लागि Vacancy Announcement भई आएकोले तहाँ कार्यालय तथा मातहत समेतबाट SAAT/ AMS उत्तीर्ण भएका निम्न क्राईटेरीया भित्र पर्ने ईच्छुक प्रहरी कर्मचारीहरूको Personal History Profile (Government Provided Corrections Personnel) from भरी मिति २०७६।०७।२४ गते कार्यालय समयभित्र सम्बन्धित कार्यालयको सिफारिस (पत्र) सहित यस महाशाखाको ईमेल ठेगाना nppolice@gmail.com मा दस्तखत सहितको Scanned Copies (PDF File) पठाउन हुन अनुरोध (०)

निम्न :-

माग भई आएका पदहरू र योग्यताहरू

१. Prison Engineering /Architecture Adviser

Education: A University Degree in structural engineering or architecture is required.

Work Experience: At least 5 years of progressively responsible work experience work experience in designing and/or implementing infrastructure rehabilitation programmers within prison systems. Management experience is highly desirable. Experience in policy development and strategic planning is a distinct advantage.

Languages: Fluency in written English and spoken English or French; knowledge of a second United Nations official language is an advantage and sometimes a requirement fluency in the local language may be essential.

Required Forms: Personal History Profile (Non-Uniformed Civilian Government Provided Personnel) form.

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२. Corrections Health / Medical Adviser

Education: A University Degree in medicine (bachelor of medicine), preferably with a specialization in public health, tropical medicine or related field, is desirable.

Work Experience: At least 5 years of progressively responsible work experience as practicing physician, preferably in a prison setting, is required. At least 5 years of progressively responsible work experience in designing and/ or implementing medical and health care programmers. Preferably within prison systems .Management experience and experience in mentoring and advising is an advantage. Work experience in the field of infectious/ communicable and/ or tropical medicine is an asset. Experience in policy development and strategic planning is a distinct advantage.

Languages: Fluency in written English and spoken English or French; knowledge of a second United Nations official language is an advantage and sometimes a requirement. Fluency in the local language may be essential.

Required Forms: Personal History Profile (Non-Uniformed Civilian Government Provided Personnel) form.

३. Corrections Strategic Planning / Policy Development Adviser

Education: A University Degree in business administration, criminal justice, social sciences, management or related field is required. Significant relevant experience may be accepted in lieu of a university degree.

Work Experience: At least 10 years of progressively responsible experience within prison systems. This must include at least 2 years experience in strategic planning and / or the development of policy and guidance frameworks at a prison headquarters location. Significant management experience is also required.

Languages: Fluency in written and spoken English or French; knowledge of a second United Nations official language is an advantage and sometimes a requirement. Fluency in the local language may be essential.

Required Forms: Personal History Profile (Non-Uniformed Civilian Government Provided Personnel) form.

आवश्यक अन्य क्राइटेरियाहरु:-

१ SAAT/AMS उत्तीर्ण भएको हुनु पर्ने ।

२ आवेदन प्राप्त गर्ने अन्तिम मिति भन्दा अगाडि एक वर्ष भित्र कुनै पनि किसिमको विभागीय कारबाही नभएको हुनुपर्ने ।

३ Vacancy मा तोकिएको वमोजिमको योग्यता भएको हुनुपर्ने ।

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- ४ उल्लेखित Vacancy को लागि आवश्यक पर्ने फर्महरू जानकारीका लागि नेपाल प्रहरीको Website तथा nepol.cd माफत प्रकाशित Vacancy Details को साथमा राखिएको हुँदा सोही अनुसार फर्महरू तयार गरी सम्बन्धित कार्यालयको सिफारिस साथ पेश गर्नु पर्ने छ ।
- ५ तोकिएको ढाँचा भन्दा फरक तथा तोकिएको मिति पश्चात् प्राप्त हुन आएको फर्महरूलाई समावेश गरिने छैन ।
- ६ आवेदन दिने प्रहरी कर्मचारीको जागीर अवधि आवेदनको बखत कम्तीमा १ (एक) वर्ष बाँकी रहेको हुनु पर्नेछ ।

- पुनश्च:-** १. प्राप्त **Vacancy Announcement and necessary forms** नेपाल प्रहरीको Website:- www.nepalpolice.gov.np को UN सम्बन्धी सूचनामा हेर्न तथा Download गर्न सकिने छ ।
२. उल्लेखित क्राइटेरियामा नपर्ने र ईच्छुक प्र.क.हरू कोही नभएमा नभएको भनि कुनै पनि कार्यालयले जानकारी गराउनु नपर्ने ।

मिति २०७६।०७।२० गते ।



प्रहरी बरिष्ठ उपरीक्षक
(बिभूति राज पाण्डे)


United Nations
Job Description

August 2019

Title: Prison Engineering/Architecture Advisor
Status: Expert on Mission
Duty Station: Multiple duty station (United Nations peace operations)
Report to: Head of Corrections Component
Duration: 12 months with the possibility of extension

Accountability:

Based at mission Headquarters or in field locations and/or co-located with national corrections personnel, the officer will provide technical advice and mentoring support to national counterparts on planning, designing and implementing the rehabilitation and re-design of prison infrastructure. Within limits of delegated authority, the officer will be responsible for the following duties:

- Provide advice and guidance to national prison personnel about reforming and strengthening the corrections system, in particular on issues related to the development, rehabilitation and re-designing of prison infrastructure.
- Develop guidance material on the design of prison infrastructure, including sample blueprints and construction plans, and on the management of rehabilitation projects.
- Design and manage the implementation of construction and rehabilitation projects, including cell space, security structures, ablution and sanitation facilities and office space, taking into consideration prison security concerns.
- Conduct needs assessments and assist national stakeholders in the development of plans for sustainable prison infrastructure rehabilitation, including costing estimates and feasibility studies.
- Assist in the development of project proposals for infrastructure rehabilitation projects (including Quick Impact Projects) and in conducting outreach to potential donors.
- Provide mentoring and facilitate effective knowledge transfer to national prison personnel on the design and implementation of infrastructure rehabilitation projects.
- Coordinate prison rehabilitation projects with relevant government officials and other international and national stakeholders, including other mission components, United Nations Agencies, Funds and Programmes and national and international non-governmental organizations (NGOs).
- Perform other functions as appropriately requested by the Head of the corrections component and consistent with the mission mandate.

Partnerships:

- Establish and maintain contacts and effective relations with relevant government officials, national prison professionals, national engineering training institutions, academia, appropriate ministries, and bilateral/multilateral donors concerned with strengthening corrections infrastructure.
- Regularly consult and collaborate with other mission components, United Nations agencies, funds and programmes, international and national NGOs, bilateral/multilateral donors to support prison infrastructure rehabilitation initiatives;
- Maintain contact with the United Nations Peacebuilding Support Office on the development and implementation of projects financed by the Peacebuilding Fund.

Competencies:

- **Professionalism** — Demonstrated in-depth understanding of prison system issues, in particular with regard to prison infrastructure, knowledge of relevant international human rights standards, and capacity to adopt a strategic approach to the development of a prison system; commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of peace operations. Knowledge in local construction techniques is desirable.
- **Client Orientation** — Ability to work effectively with a wide range of national and international entities and partners to identify clients' needs and develop appropriate solutions; ability to establish and maintain productive partnerships with wide range of partners; ability to effectively transfer knowledge to clients with a distinct educational and cultural background.
- **Planning and Organizing** — Demonstrated ability to establish priorities and to plan, coordinate and monitor own work plan and those under his/her supervision.
- **Communication** — Proven and sustained communication (verbal and written) skills, including ability to prepare comprehensive reports and conduct presentations by clearly formulating positions on issues, articulating options concisely conveying necessary information, making and defending recommendations; well-developed negotiation and consultation skills.

Qualifications:

Education :

A university degree in structural engineering or architecture is required.

Experience:

At least 5 years of progressively responsible work experience in designing and/or implementing infrastructure rehabilitation programmes within prison systems. Management experience is highly desirable. Experience in policy development and strategic planning is a distinct advantage.

Language:

Fluency in written and spoken English or French; knowledge of a second United Nations official language is an advantage and sometimes a requirement. Fluency in the local language may be essential.

Other Skills:

Proficiency in the use of computers, driving license and ability to drive a 4x4 vehicle are required. All officers are required to pass a United Nations driving test at the beginning of their deployment and will be repatriated if they fail to do so.


United Nations
Job Description

August 2019

Title: Corrections Health/Medical Adviser
Status: Expert on Mission
Duty Station: Multiple duty station (United Nations peace operations)
Report to: Head of Corrections Component
Duration: 12 months with the possibility of extension

Accountability:

Based at mission Headquarters or in field locations and/or co-located with national corrections personnel, the officer will provide technical advice and mentoring support to national counterparts on ensuring medical and health care for prisoners. Within limits of delegated authority, the officer will be responsible for the following duties:

- Provide advice and guidance to national prison personnel about reforming and strengthening the corrections system, in particular on issues related to ensuring adequate medical and health services to prisoners in compliance with international human rights standards as well as standards on preventing HIV/AIDS and contagious diseases in prisons.
- In close collaboration with national stakeholders, United Nations and external international partners, conduct needs assessments (including an assessment of the capacity of existing health personnel in prisons) and assist national stakeholders in the development and implementation of plans for establishing sustainable medical and health services within the national prison system.
- Provide mentoring support and facilitate effective knowledge transfer to national prison personnel on the provision of adequate medical and health care in prisons.
- Design, develop and implement training programmes for staff designated to provide medical and health care in prisons.
- Coordinate projects and resources related to medical and health care in prisons with relevant government officials and other international and national stakeholders, including other mission components and United Nations agencies, funds and programmes, in particular the International Committee of the Red Cross (ICRC), the World Health Organization (WHO) and national and international non-governmental organizations (NGOs).
- Assist in the development of project proposals for improving medical and health care in prisons (including Quick Impact Projects) and in conducting outreach to potential donors.
- Perform other functions as appropriately requested by the Head of the corrections component and consistent with the mission mandate.

Partnerships:

- Establish and maintain contacts and effective relations with relevant government officials, national prison professionals, national training institutions, academia, appropriate ministries, and bilateral/multilateral donors engaged in strengthening health and medical care in prisons.
- Regularly consult and collaborate with other mission components, United Nations agencies, funds and programmes, other international organizations, international and national NGOs and bilateral/multilateral donors to support prison health initiatives.

Competencies:

- **Professionalism** — Demonstrated in-depth understanding of prison system issues, in particular with regard to medical and health services in prisons; knowledge of relevant international human rights standards; capacity to adopt a strategic approach to the development of a prison system; commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of peace operations.
- **Client Orientation** — Ability to work effectively with a wide range of national and international entities and partners to identify clients' needs and develop appropriate solutions; ability to establish and maintain productive partnerships with wide range of partners; ability to effectively transfer knowledge to clients with a distinct educational and cultural background.
- **Planning and Organizing** — Demonstrated ability to establish priorities and to plan, coordinate and monitor own work plan and those under his/her supervision.
- **Communication** — Proven and sustained communication (verbal and written) skills, including ability to prepare comprehensive reports and conduct presentations by clearly formulating positions on issues, articulating options concisely conveying necessary information, making and defending recommendations; well-developed negotiation and consultation skills.

Qualifications:

- Education: A university degree in medicine (bachelor of medicine), preferably with a specialization in public health, tropical medicine or related field, is desirable.
- Experience: At least 5 years of progressively responsible work experience as practicing physician, preferably in a prison setting, is required. At least 5 years of progressively responsible work experience in designing and/or implementing medical and health care programmes, preferably within prison systems. Management experience and experience in mentoring and advising is an advantage. Work experience in the field of infectious/communicable and/or tropical medicine is an asset. Experience in policy development and strategic planning is a distinct advantage.
- Language: Fluency in written and spoken English or French; knowledge of a second United Nations official language is an advantage and sometimes a requirement. Fluency in the local language may be essential.
- Other Skills: Proficiency in the use of computers, driving license and ability to drive a 4x4 vehicle are required. All officers are required to pass a United Nations driving test at the beginning of their deployment and will be repatriated if they fail to do so.


United Nations
Job Description

August 2019

Title: Corrections Strategic Planning/Policy Development Advisor
Status: Expert on Mission
Duty Station: Multiple duty station (United Nations peace operations)
Report to: Head of Corrections Component
Duration: 12 months with the possibility of extension

Accountability:

Based at mission Headquarters or in field locations and/or co-located with national corrections personnel, the officer will provide technical advice and mentoring support to national counterparts on designing and implementing national prison development plans and developing and implementing a framework of operational guidance, including standard operating procedures and standing orders. Within limits of delegated authority, the officer will be responsible for the following duties:

- Provide advice and guidance on conducting a baseline assessment, continuous monitoring and regular assessments of the prison sector with a view to identifying needs to inform a national development plan as well as tracking progress over time.
- Provide advice and guidance to national senior prison personnel on the development and implementation of a national corrections plan to reform and strengthen the corrections system; such plans may cover infrastructure rehabilitation, budget management, human resource management (including performance management, staff development, vetting, appointing, promotion and accountability mechanisms), adequate detention conditions in accordance with international standards, reduction of overcrowding and other critical issues pertaining to corrections reform.
- Provide advice and guidance to national senior prison personnel in reviewing the legal and policy framework for the corrections sector and on the development of legislation relevant to the prison sector, standard operating procedures, standing orders and other operational guidance.
- Assist in the coordination of national and international stakeholders involved in prison reform.
- Provide mentoring support and facilitate effective knowledge transfer to national planning staff.
- Mentor and advise national prison personnel on the development of project proposals for strengthening the prison sector and on conducting outreach to potential donors.
- Coordinate programmatic activities of the mission corrections component with relevant government officials and other international and national stakeholders, including other mission components, United Nations agencies, funds and programmes and national and international non-governmental organizations (NGOs).
- Perform other functions as appropriately requested by the Head of the corrections component and consistent with the mission mandate.

Partnerships:

- Establish and maintain contacts and effective relations with relevant government officials, national prison professionals, national training institutions, academia, appropriate ministries, and bilateral/multilateral donors concerned with strategic planning for the corrections sector.
- Regularly consult and collaborate with other mission components, United Nations agencies, funds and programmes, international and national NGOs, bilateral/multilateral donors to support prison strategic planning.

Competencies:

- **Professionalism** — Demonstrated in-depth understanding of prison system issues, in particular with regard to developing the necessary legal and policy framework, undertaking prison assessments and designing and implementing plans to strengthen the corrections sector; knowledge of relevant international human rights standards; capacity to adopt a strategic approach to the development of a prison system; commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of peace operations.
- **Client Orientation** — Ability to work effectively with a wide range of national and international entities and partners to identify clients' needs and develop appropriate solutions; ability to establish and maintain productive partnerships with wide range of partners; ability to effectively transfer knowledge to clients with a distinct educational and cultural background.
- **Planning and Organizing** — Demonstrated ability to establish priorities and to plan, coordinate and monitor own work plan and those under his/her supervision.
- **Communication** — Proven and sustained communication (verbal and written) skills, including ability to prepare comprehensive reports and conduct presentations by clearly formulating positions on issues, articulating options concisely conveying necessary information, making and defending recommendations; well-developed negotiation and consultation skills.

Qualifications:

Education: A university degree in business administration, criminal justice, social sciences, management or related field is required. Significant relevant experience may be accepted in lieu of a university degree.

Experience: At least 10 years of progressively responsible experience within prison systems. This must include at least 2 years experience in strategic planning and/or the development of policy and guidance frameworks at a prison headquarters location. Significant management experience is also required.

Language: Fluency in written and spoken English or French; knowledge of a second United Nations official language is an advantage and sometimes a requirement. Fluency in the local language may be essential.

Other Desirable Skills: Proficiency in the use of computers, driving license and ability to drive a 4x4 vehicle are required. All officers are required to pass a United Nations driving test at the beginning of their deployment and will be repatriated if they fail to do so.



प्रहरी संचार

बाट: प्र.प्र.का.यू.एन.महाशाखा, नक्साल।	कार्यालय:
लाई: प्र.प्र.का.प्र.म.नि.को सचिवालय, प्र.प्र.का.सवै विभाग, रा.प्र.प्र.प्र. महाराजगंज, नेपाल प्रहरी अस्पताल महाराजगंज, म.न.प्र.का. रानीपोखरी, प्रदेश प्रहरी कार्यालय ७ (सवै)।	प्राथमिकता O/J/AJ/TJ/MJ
बोधार्थ:-	क्रम संख्या ४६०६ DTO:- २०, १४।.२५

संयुक्त राष्ट्र संघको अनुरोधमा शान्ति स्थापनार्थ ईराक स्थित United Nations Investigative Team to promote accountability for crimes committed by Da'esh/ISIL (UNITAD) को लागि Global Vacancy द्वारा निम्न पदमा पदपूर्तीका लागि Vacancy Announcement भई आएकोले तहाँ कार्यालय तथा मातहत समेतबाट SAAT/ AMS उत्तीर्ण भएका निम्न क्राइटेरीया भित्र पर्ने ईच्छुक प्रहरी कर्मचारीहरूको Personal History Profile (Non-Uniformed Civilian Government Provided Personnel) from भरी मिति २०७६।०७।२४ गते कार्यालय समयभित्र सम्बन्धित कार्यालयको सिफारिस (पत्र) सहित यस महाशाखाको ईमेल ठेगाना nppolice@gmail.com मा दस्तखत सहितको Scanned Copies (PDF File) पठाउन हुन अनुरोध (०)

निम्न :-

माग भई आएका पदहरू र योग्यताहरू

१. Forensic Expert, 2 Posts

Education: Advanced university degree (Master's degree or equivalent) in forensic science or a related field. A first-level university degree in combination with two additional years of qualifying work experience may be accepted in lieu of the advanced university degree.

Work Experience: A minimum of five years of progressively responsible work experience in forensic investigations/examinations, in cases involving serious breaches of international humanitarian law, such as genocide, crimes against humanity, and war crimes, including sexual and gender-based violence, is required. Excellent knowledge of forensic techniques and procedures is required. Relevant experience in forensic science in a governmental or inter-governmental agency, scientific institute, international tribunal or international fact-finding commission is an asset. Experience in working in forensic investigations in the Middle East and North Africa region is desirable.

Language: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English is required. Fluency in Arabic is desirable.

Required Forms: Personal History Profile (Non-Uniformed Civilian Government Provided Personnel) form.

2. Information Management Expert (Active and Records Management), 1P0st

Education: Advanced university degree (Master's degree or equivalent) in information science, information systems, archival science, records management, information management or related field. A first level university degree in combination with additional (2) two years qualifying experience may be accepted in lieu of an advanced university degree. Certification in Discovery is desirable. Certification in project management is also desirable.

Work Experience: A minimum of (5) five years of progressively responsible experience in archives management, records management or information management is required. Prior experience in the judicial, legal or law enforcement areas is also required. Experience of managing physical records in a variety of media and formats, including artefacts, is required. Experience in electronic evidence handling including chain of custody, provenance, verification, authenticity and auditing is desirable. Experience with international tribunals or national courts is an asset. Experience in project management is an asset.

Language: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English is required. Fluency in Arabic is desirable.

Required Forms: Personal History Profile (Non-Uniformed Civilian Government Provided Personnel) form.

3. Information Systems Expert, 1 Post

Education: Advanced university degree (Master's degree or equivalent) in computer science, information systems, mathematics, statistics or related field. A first-level university degree in combination with two years of qualifying experience may be accepted in lieu of the advanced university degree. Certification in Discovery is desirable.

Work Experience: A minimum of five years of progressively responsible experience in planning, design, development, implementation and maintenance of computer information systems or related area is required, Experience in analytical or knowledge management computer systems is required. Experience with cyber investigations, digital evidence capture, hash-coding technology and software is required. Experience with evidence digitization hardware and software technologies is required.

Language: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English is required. Fluency in Arabic is desirable.

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Required Forms: Personal History Profile (Non-Uniformed Civilian Government Provided Personnel) form.

⌘. Investigative Expert, 6 Posts

Education: Advanced university degree (Master's degree or equivalent) in criminology, criminal justice, law, history, political/social science or a related field is required. Certification or training in investigation is desirable. A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree. Formal qualifications and/or certifications in Investigations (pursuant to a course of study, training and examinations of a state/national law enforcement institution, a national military academy or a federal/national intelligence service training institution, supplemented with professional development courses and/or certifications involving study, training and examinations in investigatory work) in combination with four additional years of qualifying work experience may be accepted in lieu of the first-level university degree.

Work Experience: A minimum of five (5) years with advanced university degree (seven years with a first-level university degree) of progressively responsible experience in criminal investigations in complex cases involving violent crimes. Experience in criminal investigations of breaches of international criminal law, such as genocide, crimes against humanity, war crimes, rape and sexual and gender-based violence or related legal area is desirable. Experience with criminal investigations in the Middle East and North Africa region is desirable. Experience in working in investigations or intelligence analysis in relation to violent extremist organizations is an asset.

Language: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English is required. Fluency in Arabic is desirable.

Required Forms: Personal History Profile (Non-Uniformed Civilian Government Provided Personnel) form.

⌘. Investigative Expert (SGBV), 1 post

Education: Advanced university degree (Master's degree or equivalent) in criminology, criminal justice, law, history, political/social science or a related field is required. Certification or training in investigation is desirable. A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree. Formal qualifications and/or certifications in Investigations (pursuant to a course of study, training and examinations of a state/national law enforcement institution, a national military academy or a federal/national intelligence service training institution, supplemented with professional development courses and/or certifications involving study, training and examinations in

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investigatory work) in combination with four additional years of qualifying work experience may be accepted in lieu of the first-level university degree.

Work Experience: A minimum of five (5) years with advanced university degree (seven years with a first-level university degree or nine years of work experience in lieu of a first-level university degree) of progressively responsible experience in law enforcement or criminal investigations in cases involving crimes of sexual and gender-based violence and crimes against children. Experience in law enforcement or criminal investigations involving such crimes in an international context, when they amount to war crimes, crimes against humanity, and/or acts of genocide is highly desirable. Experience in working in an international criminal tribunal and/or an international commission of inquiry, or a similar entity is desirable. Experience in the Middle East and/or North Africa is also desirable.

Language: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English is required. Fluency in Arabic is desirable.

Required Forms: - Personal History Profile (Non-Uniformed Civilian Government Provided Personnel) form.

ε. Legal Expert , 2 Posts

Education: Advanced university degree (Master's degree or equivalent) in law is required. A first level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree.

Work Experience: A minimum of five (5) years of progressively responsible professional legal experience in criminal law, including legal analysis, research and writing is required. Experience in working in the field of international criminal law, such as the investigation or analysis of crimes including genocide, crimes against humanity, war crimes, rape and sexual and gender-based violence or related legal area is desirable. Experience working in an international criminal tribunal or other international accountability mechanism is desirable. Experience working in the Middle East and North Africa is desirable.

Language: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English is required. Fluency in Arabic is desirable.

Required Forms: Personal History Profile (Non-Uniformed Civilian Government Provided Personnel) form.

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७. Witness Protection Expert, 1 Post

Education: A university degree such as law, political science, international relations, risk management or other relevant area from a recognized university, or a graduate of a police academy.

Work Experience: A minimum of (7) seven years of progressively responsible experience in criminal law, political affairs, international relations, humanitarian matters, law or related area is required.

Language: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English is required. Fluency in Arabic is desirable.


Required Forms: Personal History Profile (Non-Uniformed Civilian Government Provided Personnel) form.

आवश्यक अन्य क्राइटेरियाहरु:-

- १ SAAT/AMS उत्तीर्ण भएको हुनु पर्ने ।
- २ आवेदन प्राप्त गर्ने अन्तिम मिति भन्दा अगाडि एक वर्ष भित्र कुनै पनि किसिमको विभागीय कारबाही नभएको हुनुपर्ने ।
- ३ Vacancy मा तोकिएको बमोजिमको योग्यता भएको हुनुपर्ने ।
- ४ उल्लेखित Vacancy को लागि आवश्यक पर्ने फर्महरु जानकारीका लागि नेपाल प्रहरीको Website तथा nepol.cd माफत प्रकाशित Vacancy Details को साथमा राखिएको हुँदा सोही अनुसार फर्महरु तयार गरी सम्बन्धित कार्यालयको सिफारिस साथ पेश गर्नु पर्ने छ ।
- ५ तोकिएको ढाँचा भन्दा फरक तथा तोकिएको मिति पश्चात् प्राप्त हुन आएको फर्महरुलाई समावेश गरिने छैन ।
- ६ आवेदन दिने प्रहरी कर्मचारीको जागीर अवधि आवेदनको बखत कम्तीमा १ (एक) वर्ष बाँकी रहेको हुनु पर्नेछ ।

- पुनश्च:-** १. प्राप्त Vacancy Announcement and necessary forms नेपाल प्रहरीको Website:- www.nepalpolice.gov.np को UN सम्बन्धी सूचनामा हेर्न तथा Download गर्न सकिने छ ।
२. उल्लेखित क्राइटेरियामा नपर्ने र ईच्छुक प्र.क.हरु कोही नभएमा नभएको भनि कुनै पनि कार्यालयले जानकारी गराउनु नपर्ने ।

मिति २०७६।०७।२० गते ।


प्रहरी बरिष्ठ उपरीक्षक
(बिभूति राज पाण्डे)


United Nations
Job Description

September 2019

Title: Forensic Expert, 2 posts
Status: Expert on Mission (non-uniformed civilian government-provided personnel)
Mission: United Nations Investigative Team to promote accountability for crimes committed by Da'esh/ ISIL (UNITAD)
Duty Station: Baghdad
Report to: Head of the Forensic Science Unit
Duration: 12 months (extendable)
Start date: As soon as possible

Background:

UNITAD was established by the Secretary-General pursuant to Security Council resolution 2379 (2017), according to which it is mandated to support domestic efforts to hold ISIL (Da'esh) accountable by collecting, preserving and storing evidence in Iraq of acts that may amount to war crimes, crimes against humanity and genocide committed by the terrorist group ISIL (Da'esh) in Iraq. In accordance with the Terms of Reference regarding its activities in Iraq, UNITAD is an independent, impartial Investigative Team mandated to conduct its work in cooperation with Iraqi authorities and in a manner consistent with the highest possible standards to ensure the broadest possible use before national courts. UNITAD operates with full respect for the sovereignty of Iraq and its jurisdiction over crimes committed in its territory.

The Forensic Expert will be located within the Office of Analysis and Evidence of the United Nations Investigative Team to promote accountability for crimes committed by Da'esh / ISIL (UNITAD) and will be based in Baghdad, Iraq. The Forensic Expert will report to the Head of the Forensic Science Unit, under the overall guidance of the (D1) Chief of Analysis and Evidence and the Special Adviser and Head of the Investigative Team.

Responsibilities:

Within delegated authority, the Forensic Expert will be responsible for the following duties:

- Advise and assist the Head of the Forensic Science Unit in drafting and updating standard operating procedures, guidelines, forms and training material related to forensic and scientific procedures and techniques to be used as well as any other relevant task.
- Conduct appropriate forensic and scientific evidence related duties and activities.
- Participate as required in field activities.
- Give, pursuant to the instructions of the Head of the Forensic Science Unit, operational lead to the other members of the Unit.
- Develop an appropriate intelligence and documentation collection plan for scientific support to investigations, notably regarding exhumations, crime scene investigations and other forensic science examinations related to UNITAD's investigations.
- Provide expert advice on how to use existing international and national networks for further supporting investigations under UNITAD's mandate.
- Manage, update, prepare and re-supply the forensic equipment and consumables of the Forensic Science Unit.
- Work effectively in close cooperation with the other members of the Forensic Science Unit.

Competencies:

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- **Professionalism** - Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observes deadlines and achieves results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Communication** - Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.
- **Teamwork** - Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualifications:

Education: Advanced university degree (Master's degree or equivalent) in forensic science or a related field. A first-level university degree in combination with two additional years of qualifying work experience may be accepted in lieu of the advanced university degree.

Work Experience: A minimum of five years of progressively responsible work experience in forensic investigations/examinations, in cases involving serious breaches of international humanitarian law, such as genocide, crimes against humanity, and war crimes, including sexual and gender-based violence, is required. Excellent knowledge of forensic techniques and procedures is required. Relevant experience in forensic science in a governmental or inter-governmental agency, scientific institute, international tribunal or international fact-finding commission is an asset. Experience in working in forensic investigations in the Middle East and North Africa region is desirable.

Languages: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English is required. Fluency in Arabic is desirable.

Other skills: Driving license and ability to drive a 4x4 vehicle are required. All officers are required to pass a United Nations driving test at the beginning of their deployment and may be repatriated if they fail to do so.

The "Guidelines - Non-Uniformed Civilian Government-Provided Personnel on Assignment with United Nations Peacekeeping and Special Political Missions", dated 1 April 2015, reference 2015.01, are applicable to civilian government-provided personnel. All government-provided personnel recruited under this ToR are expected to serve in a civilian (non-uniformed) capacity, including GPP provided by a national uniformed service.

In accordance with the Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The exact wording of the self-attestation is outlined in para. 5.2 of the above-mentioned Policy. The final decision on the selection of an individual to serve with the United Nations will also be subject to human rights screening.


United Nations
Job Description

September 2019

Title: Information Management Expert (Archive and Records Management), 1 post
Status: Expert on Mission (non-uniformed civilian government-provided personnel)
Mission: United Nations Investigative Team to promote accountability for crimes committed by Da'esh/ ISIL (UNITAD)
Duty Station: Baghdad
Report to: Information Management Officer (Archive and Records Management)
Duration: 12 months (extendable)
Start date: As soon as possible

Background:

UNITAD was established by the Secretary-General pursuant to Security Council resolution 2379 (2017), according to which it is mandated to support domestic efforts to hold ISIL (Da'esh) accountable by collecting, preserving and storing evidence in Iraq of acts that may amount to war crimes, crimes against humanity and genocide committed by the terrorist group ISIL (Da'esh) in Iraq. In accordance with the Terms of Reference regarding its activities in Iraq, UNITAD is an independent, impartial Investigative Team mandated to conduct its work in cooperation with Iraqi authorities and in a manner consistent with the highest possible standards to ensure the broadest possible use before national courts. UNITAD operates with full respect for the sovereignty of Iraq and its jurisdiction over crimes committed in its territory.

This position is located within the United Nations Investigative Team for Accountability of Da'esh / ISIL (UNITAD) and will be based in Baghdad, Iraq. The Information Management Expert reports to the Information Management Officer (P-4).

Responsibilities:

Within delegated authority, the Information Management Expert will be responsible for the following duties:

- Provide substantive guidance regarding the development of strategies, policies, procedures, objectives and guidelines with respect to the collection and cataloguing/indexing of records and evidence obtained by the Investigative Team;
- Ensure the sound collection, preservation, registration, digitization, and secure permanent storage of collected material and maintaining its chain of custody, provenance taxonomies, auditing, and authenticity;
- Support the Information Management Officer to advise UNITAD senior management on recordkeeping issues and practices, including mechanisms for enhancing the accessibility of archives;
- Assist in developing cataloguing, indexing and abstracting standards, and ensure they are maintained and managed in accordance with required standards;
- develop and implement tools and systems for forensic preservation and analysis of information and evidence;
- Plan, organise, monitor and evaluate work on acquisition, accessioning, arrangement and description, storage, preservation and conservation of archives;
- Participate in the development and implementation of UNITAD's information security and access regime;
- Identify material for the development of evidentiary collections and coordinate selections and departmental requests for materials in consultation with the Special Advisor, Reporting

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Officers and relevant Legal Officers, while ensuring their accordance with collection development policies;

- Catalogue abstracts and/or index complex technical materials that require in-depth treatment of subject matter or documents of a politically sensitive nature;
- Organise the transfer of records and archives from the UNITAD Field Investigation Units to the repositories of the Investigative Team;
- Plan, organise, lead, monitor and evaluate work on preparation and dissemination of finding aids for archives;
- Plan, organise, monitor and evaluate the development and delivery of recordkeeping training programmes for members of the Investigative Team;
- Guide and train support staff and supervise the work of contractors and consultants;
- Perform other duties, as required.

Competencies:

- **Professionalism** - Demonstrable knowledge of recordkeeping theory and practice, and of established standards in records management and archives management, preferably within judicial systems. Ability to advise on recordkeeping based on analysis of organisational objectives. Demonstrable conceptual, analytical and evaluative skills. Ability to conduct research and analysis, as well as formulate and present recommendations. Commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of work. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.
- **Communication** - Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match the audience; demonstrates openness in sharing information and keeping people informed.
- **Creativity** - Actively seeks to improve programmes or services; offers new and different options to solve problems or meet client needs; promotes and persuades others to consider new ideas; takes calculated risks on new and unusual ideas; thinks outside the box; takes an interest in new ideas and new ways of doing things; is not bound by current thinking or traditional approaches.

Qualifications:

Education: Advanced university degree (Master's degree or equivalent) in information science, information systems, archival science, records management, information management or related field. A first level university degree in combination with additional (2) two years qualifying experience may be accepted in lieu of an advanced university degree. Certification in eDiscovery is desirable. Certification in project management is also desirable.

Work Experience: A minimum of (5) five years of progressively responsible experience in archives management, records management or information management is required. Prior experience in the judicial, legal or law enforcement areas is also required. Experience of managing physical records in a variety of media and formats, including artefacts, is required. Experience in electronic evidence handling including chain of custody, provenance, verification, authenticity and auditing is desirable. Experience with international tribunals or national courts is an asset. Experience in project management is an asset.

Languages: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English is required. Fluency in Arabic is desirable.

Other skills: Driving license and ability to drive a 4x4 vehicle are required. All officers are required to pass a United Nations driving test at the beginning of their deployment and may be repatriated if they fail to do so.

The "Guidelines on Non-Uniformed Civilian Government-Provided Personnel on Assignment with United Nations Peacekeeping and Special Political Missions", dated 1 April 2015, reference 2015.01, are applicable to civilian government-provided personnel. All government-provided personnel recruited under this ToR are expected to serve in a civilian (non-uniformed) capacity, including GPP provided by a national uniformed service.

In accordance with the Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The exact wording of the self-attestation is outlined in para. 5.2 of the above-mentioned Policy. The final decision on the selection of an individual to serve with the United Nations will also be subject to human rights screening.


United Nations
Job Description

September 2019

Title: Information Systems Expert, 1 post
Status: Expert on Mission (non-uniformed civilian government-provided personnel)
Mission: United Nations Investigative Team to promote accountability for crimes committed by Da'esh/ISIL (UNITAD)
Duty Station: Baghdad
Report to: Information System Officer
Duration: 12 months (extendable)
Start date: As soon as possible

Background:

UNITAD was established by the Secretary-General pursuant to Security Council resolution 2379 (2017), according to which it is mandated to support domestic efforts to hold ISIL (Da'esh) accountable by collecting, preserving and storing evidence in Iraq of acts that may amount to war crimes, crimes against humanity and genocide committed by the terrorist group ISIL (Da'esh) in Iraq. In accordance with the Terms of Reference regarding its activities in Iraq, UNITAD is an independent, impartial Investigative Team mandated to conduct its work in cooperation with Iraqi authorities and in a manner consistent with the highest possible standards to ensure the broadest possible use before national courts. UNITAD operates with full respect for the sovereignty of Iraq and its jurisdiction over crimes committed in its territory.

This position is located within the United Nations Investigative Team for Accountability of Da'esh / ISIL (UNITAD) and will be based in Baghdad, Iraq. The Information Systems Expert reports to the Information Systems Officer (P-4).

Responsibilities:

Within delegated authority, the Information Systems Expert will be responsible for the following duties:

- Manage projects involving feasibility studies, systems analysis, design, development and implementation of new, moderately complex systems, and/or, participate as a member of a development team with responsibility for major components of the more complex systems.
- Develop detailed system and other functional specifications and user documentation for major IT systems.
- Translate objectives of investigations and analysis into technical activities to assist teams in their examination of electronic content.
- Provide specialized advice to users, analyzing users' requirements and translating these into new applications; determine application systems integration and linkage issues.
- Maintain, upgrade or enhance existing user systems; troubleshoot and provide continuing user support, to include resolving difficult problems, advising on the use of new techniques, monitoring transactions to measure performance and continued effectiveness of assigned systems, etc.
- Develop and maintain computer programs that require integration of many interrelated systems and program elements; ensure appropriate data security and access controls considering both local and wide area issues.
- Organize and perform unit and integrated testing, designing and utilizing test bases; assist users in acceptance testing.

- Develop training materials, operating and user manuals; train staff in assigned systems.
- Develop disaster recovery plans and ensure appropriate planning and training of those responsible.
- Research, analyze and evaluate new technologies and make recommendations for their deployment.
- Participate in writing reports and papers on systems-related topics, system requirements, information strategy, etc.
- Facilitate communications between ITSD and its clients for good client relations. Serve as coordinator in the development of Service Level Agreements (SLAs) between the client and ITSD, for either specific IT services or general technology support, including any charge back mechanisms.
- Handle all aspects of contract administration including establishment of service level agreements with vendors and chargeback policy for users.
- Provide guidance to, and may supervise, new/junior staff, consultants, etc.

Competencies:

- **Professionalism** - Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; demonstrates understanding of legal and judicial systems; is conscientious and efficient in meeting commitments, observes deadlines and achieves results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Planning & Organizing** - Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.
- **Technological Awareness** - Keeps abreast of available technology; understands applicability and limitation of technology to the work of the office; actively seeks to apply technology to appropriate tasks; shows willingness to learn new technology.

Qualifications:

Education: Advanced university degree (Master's degree or equivalent) in computer science, information systems, mathematics, statistics or related field. A first-level university degree in combination with two years of qualifying experience may be accepted in lieu of the advanced university degree. Certification in eDiscovery is desirable.

Work Experience: A minimum of five years of progressively responsible experience in planning, design, development, implementation and maintenance of computer information systems or related area is required. Experience in analytical or knowledge management computer systems is required. Experience with cyber investigations, digital evidence capture, hash-coding technology and software is required. Experience with evidence digitization hardware and software technologies is required.

Languages: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English is required. Fluency in Arabic is desirable.

Other skills: Driving license and ability to drive a 4x4 vehicle are required. All officers are required to pass a United Nations driving test at the beginning of their deployment and may be repatriated if they fail to do so.

The "Guidelines on Non-Uniformed Civilian Government-Provided Personnel or Assignment with United Nations Peacekeeping and Special Political Missions", dated 1 April 2015, reference 2015.01, are applicable to civilian government-provided personnel. All government-provided personnel recruited under this ToR are expected to serve in a civilian (non-uniformed) capacity, including GPP provided by a national uniformed service.

In accordance with the Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The exact wording of the self-attestation is outlined in para. 5.2 of the above-mentioned Policy. The final decision on the selection of an individual to serve with the United Nations will also be subject to human rights screening.


United Nations
Job Description

September 2019

Title: Investigative Expert, 6 posts
Status: Expert on Mission (non-uniformed civilian government-provided personnel)
Mission: United Nations Investigative Team to promote accountability for crimes committed by Da'esh/ ISIL (UNITAD)
Duty Station: Baghdad
Report to: Chief of Field Investigation Unit
Duration: 12 months (extendable)
Start date: As soon as possible

Background:

UNITAD was established by the Secretary-General pursuant to Security Council resolution 2379 (2017), according to which it is mandated to support domestic efforts to hold ISIL (Da'esh) accountable by collecting, preserving and storing evidence in Iraq of acts that may amount to war crimes, crimes against humanity and genocide committed by the terrorist group ISIL (Da'esh) in Iraq. In accordance with the Terms of Reference regarding its activities in Iraq, UNITAD is an independent, impartial Investigative Team mandated to conduct its work in cooperation with Iraqi authorities and in a manner consistent with the highest possible standards to ensure the broadest possible use before national courts. UNITAD operates with full respect for the sovereignty of Iraq and its jurisdiction over crimes committed in its territory.

This position is located within the Office of Field Investigations of the United Nations Investigative Team to promote accountability for crimes committed by Da'esh / ISIL (UNITAD) and will be based in Baghdad, Iraq. The Investigative Expert reports to the Legal Officer (P-4), Senior Legal Officer, or Chief of Field Investigations, under the overall supervision of the Special Adviser, who heads UNITAD.

Responsibilities:

Within delegated authority, the Investigator Expert will be responsible for the following duties:

- Undertake investigative activities, either individually or jointly with other investigators, with respect to acts committed by ISIL (Da'esh) in Iraq that may amount to war crimes, crimes against humanity, and possible genocide, including cases involving sexual and gender-based violence, undertaking field missions when required;
- Obtain and assess statements from survivors and victims of acts committed by ISIL (Da'esh), establish the actualities of the relevant alleged offences, and prepare comprehensive written investigation reports in a timely manner;
- Review and analyses documents and other information collected through the investigative activities of UNITAD;
- Interpret and apply standard operating procedures, administrative instructions, policies, rules and regulations that go into circulation from time to time as guidance for staff members;
- Identify, collect, record and preserve physical evidence in collaboration with the UNITAD Archives and Records Management Unit;
- Participate in arranging and coordinating witness protection measures, in close consultation with the UNITAD Victim and Witness Protection Unit;

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- Visit the scene of incidents and examine information that would assist in the investigation process; in the performance of the above-mentioned duties liaises, as required, with relevant national authorities.

Competencies:

- **Professionalism** - Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observes deadlines and achieves results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Communication** - Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.
- **Planning & Organizing** - Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Qualifications:

Education: Advanced university degree (Master's degree or equivalent) in criminology, criminal justice, law, history, political/social science or a related field is required. Certification or training in investigation is desirable. A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree. Formal qualifications and/or certifications in Investigations (pursuant to a course of study, training and examinations of a state/national law enforcement institution, a national military academy or a federal/national intelligence service training institution, supplemented with professional development courses and/or certifications involving study, training and examinations in investigatory work) in combination with four additional years of qualifying work experience may be accepted in lieu of the first-level university degree.

Work Experience: A minimum of five (5) years with advanced university degree (seven years with a first-level university degree) of progressively responsible experience in criminal investigations in complex cases involving violent crimes. Experience in criminal investigations of breaches of international criminal law, such as genocide, crimes against humanity, war crimes, rape and sexual and gender-based violence or related legal area is desirable. Experience with criminal investigations in the Middle East and North Africa region is desirable. Experience in working in investigations or intelligence analysis in relation to violent extremist organizations is an asset.

Languages: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English is required. Fluency in Arabic is desirable.

Other skills: Driving license and ability to drive a 4x4 vehicle are required. All officers are required to pass a United Nations driving test at the beginning of their deployment and may be repatriated if they fail to do so.

The "Guidelines on Non-Uniformed Civilian Government-Provided Personnel on Assignment with United Nations Peacekeeping and Special Political Missions", dated 1 April 2015 reference 2015.01, are applicable to civilian government-provided personnel. All government-provided personnel

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recruited under this ToR are expected to serve in a civilian (non-uniformed) capacity, including GPP provided by a national uniformed service.

In accordance with the Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that she/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The exact wording of the self-attestation is outlined in para. 5.2 of the above-mentioned Policy. The final decision on the selection of an individual to serve with the United Nations will also be subject to human rights screening.

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United Nations
Job Description

September 2019

Title: Investigative Expert (SGBV), 1 post
Status: Expert on Mission (non-uniformed civilian government-provided personnel)
Mission: United Nations Investigative Team to promote accountability for crimes committed by Da'esh / ISIL (UNITAD)
Duty Station: Baghdad
Report to: Legal Officer (SGBV)
Duration: 12 months (extendable)
Start date: As soon as possible

Background:

UNITAD was established by the Secretary-General pursuant to Security Council resolution 2379 (2017), according to which it is mandated to support domestic efforts to hold ISIL (Da'esh) accountable by collecting, preserving and storing evidence in Iraq of acts that may amount to war crimes, crimes against humanity and genocide committed by the terrorist group ISIL (Da'esh) in Iraq. In accordance with the Terms of Reference regarding its activities in Iraq, UNITAD is an independent, impartial Investigative Team mandated to conduct its work in cooperation with Iraqi authorities and in a manner consistent with the highest possible standards to ensure the broadest possible use before national courts. UNITAD operates with full respect for the sovereignty of Iraq and its jurisdiction over crimes committed in its territory.

This position is located within the Office of Field Investigations of the United Nations Investigative Team to promote accountability for crimes committed by Da'esh / ISIL (UNITAD) and will be based in Baghdad, Iraq. The Investigator/SGBV reports to the Legal Officer/SGBV within the SGBV & Children Unit in the Office of Field Investigations.

Responsibilities:

Within delegated authority, the Investigator Expert (SGBV) will be responsible for the following duties:

- Undertake investigative activities, either individually or jointly with other investigators or legal officers, with respect to acts committed by ISIL (Da'esh) in Iraq that relate to sexual and gender-based violence (SGBV) and violence against children, which may amount to war crimes, crimes against humanity, and possible genocide, and undertaking field missions when required.
- Interview and obtain certified testimony from survivors and victims of acts of sexual violence and violence against children committed by ISIL (Da'esh) as well as other witnesses.
- Obtain and assess statements from survivors and victims of acts committed by ISIL (Da'esh), establish the actualities of the relevant alleged offences, and prepare comprehensive written investigation reports in a timely manner.
- Identify and examine major crime scenes relating to acts of SGBV and violence against children;
- Review and analyse documents and other information collected through the investigative activities of UNITAD relating to acts of SGBV and violence against children.
- Identify, collect, record and preserve physical evidence in relation to acts of SGBV and violence against children in collaboration with the UNITAD Archives and Records Management Unit.
- Ensure that all potential or relevant evidence is gathered and secured, and that all necessary evidential chains of custody are established and maintained. This work will be carried out in difficult or hostile environments and circumstances, including through the use of interpreters.

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- Participate in arranging and coordinating witness protection measures, in close consultation with the UNITAD Victim and Witness Protection Unit.
- Visit the scene of incidents and examine information that would assist in the investigation process; in the performance of the above-mentioned duties liaises, as required, with relevant national authorities.
- Interpret and apply standard operating procedures, administrative instructions, policies, rules and regulations that go into circulation from time to time as guidance for staff members.
- Support coordination of efforts with United Nations and other partners, including the Team of Experts on Rule of Law and Sexual Violence in Conflict.
- Perform other duties, as assigned.

Competencies:

- **Professionalism** - Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observes deadlines and achieves results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Communication** - Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.
- **Planning & Organizing** - Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Qualifications:

Education: Advanced university degree (Master's degree or equivalent) in criminology, criminal justice, law, history, political/social science or a related field is required. Certification or training in investigation is desirable. A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree. Formal qualifications and/or certifications in Investigations (pursuant to a course of study, training and examinations of a state/national law enforcement institution, a national military academy or a federal/national intelligence service training institution, supplemented with professional development courses and/or certifications involving study, training and examinations in investigatory work) in combination with four additional years of qualifying work experience may be accepted in lieu of the first-level university degree.

Work Experience: A minimum of five (5) years with advanced university degree (seven years with a first-level university degree or nine years of work experience in lieu of a first-level university degree) of progressively responsible experience in law enforcement or criminal investigations in cases involving crimes of sexual and gender-based violence and crimes against children. Experience in law enforcement or criminal investigations involving such crimes in an international context, when they amount to war crimes, crimes against humanity, and/or acts of genocide is highly desirable. Experience in working in an international criminal tribunal and/or an international commission of inquiry, or a similar entity is desirable. Experience in the Middle East and/or North Africa is also desirable

Languages: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English is required. Fluency in Arabic is desirable.

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Other skills: Driving license and ability to drive a 4x4 vehicle are required. All officers are required to pass a United Nations driving test at the beginning of their deployment and may be repatriated if they fail to do so.

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United Nations
Job Description

September 2019

Title: Legal Expert, 2 posts
Status: Expert on Mission (non-uniformed civilian government-provided personnel)
Mission: United Nations Investigative Team to promote accountability for crimes committed by Da'esh/ISIL (UNITAD)
Duty Station: Baghdad
Report to: Office of Field Investigations
Duration: 12 months (extendable)
Start date: As soon as possible

Background:

UNITAD was established pursuant to Security Council resolution 2379 (2017), according to which it is mandated to support domestic efforts to hold ISIL (Da'esh) accountable by collecting, preserving and storing evidence in Iraq of acts that may amount to war crimes, crimes against humanity and genocide committed by the terrorist group ISIL (Da'esh) in Iraq. In accordance with the Terms of Reference regarding its activities in Iraq, UNITAD is an independent, impartial Investigative Team mandated to conduct its work in cooperation with Iraqi authorities and in a manner consistent with the highest possible standards to ensure the broadest possible use before national courts. UNITAD operates with full respect for the sovereignty of Iraq and its jurisdiction over crimes committed in its territory.

This position is located within the United Nations Investigative Team for Accountability of Da'esh / ISIL (UNITAD), Office of Field Investigations and will be based in Baghdad, Iraq. The Legal Expert reports to the Legal Officer (P-4), Senior Legal Officer, or Chief of Investigations, within the Office of Field Investigations, under the overall supervision of the Special Adviser, who heads UNITAD.

Responsibilities:

Within delegated authority, the Legal Expert will be responsible for the following duties:

- Develop the strategic substantive focus of the investigations conducted by the Field Investigation Unit, based on consultations with the Chief of Investigations and other substantive entities of the Investigative Team.
- Decide the day-to-day substantive priorities of their Field Investigation Unit based on an analysis of the evidence and information obtained to date, in consultation with the Chief of Investigations.
- Collect evidentiary material relevant to the investigation of crimes committed by ISIL, including through interviews of witnesses and victims and the collection of documentation.
- Identify and collect information from major crime scenes, including mass graves.
- Ensure that the investigations and the documentation of statements from survivors and victims of acts committed by ISIL (Da'esh) and other collected evidence are of a high standard and meet the legal requirements of Iraq and/or third countries as appropriate.
- Provide legal advice on issues affecting UNITAD's mandate and activities, including criminal investigation procedures, international criminal law standards, relevant legal frameworks governing domestic proceedings relating to the crimes of ISIL, public international law, as well as issues of constitutional and other national law as they affect the Mission or the mandate.

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- Review evidentiary information collected and develops investigative findings and ongoing investigative priorities in consultation with the Analysis and Evidence Unit.
- Advise on, and reviews evidentiary analyses, institutional and operational modalities, agreements, legal submissions and other legal documents.
- Liaise and participates in meetings and discussions with the Government of Iraq, other national governments and other institutions and entities; and with other UN agencies, funds and programmes in Iraq as well as other internal and external actors and organizations, as required.
- Participate in Boards and Committees, and in ad hoc working groups and task forces, as assigned by the supervisor.
- Supervise and provide guidance to more junior legal officers;
- Perform extensive legal research and analysis on highly complex or novel legal issues/questions and prepare legal opinions, studies, briefs, reports, and correspondence.
- Perform other duties, as assigned.

Competencies:

- **Professionalism** - Strong organizational, drafting, and interpersonal skills; proven ability to conduct comprehensive legal analysis; proven ability to work well under pressure and meet strict guidelines; shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observes deadlines and achieves results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations.
- **Teamwork** - Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
- **Client Orientation** - Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients' needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients' environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.

Qualifications:

Education: Advanced university degree (Master's degree or equivalent) in law is required. A first level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree.

Work Experience: A minimum of five (5) years of progressively responsible professional legal experience in criminal law, including legal analysis, research and writing is required. Experience in working in the field of international criminal law, such as the investigation or analysis of crimes including genocide, crimes against humanity, war crimes, rape and sexual and gender-based violence or related legal area is desirable. Experience working in an international criminal tribunal or other international accountability mechanism is desirable. Experience working in the Middle East and North Africa is desirable.

Languages: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English is required. Fluency in Arabic is desirable.

Other skills: Driving license and ability to drive a 4x4 vehicle are required. All officers are required to pass a United Nations driving test at the beginning of their deployment and may be repatriated if they fail to do so.

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United Nations
Job Description

September 2019

Title: Witness Protection Expert, 1 post
Status: Expert on Mission (non-uniformed civilian government-provided personnel)
Mission: United Nations Investigative Team to promote accountability for crimes committed by Da'esh/ISIL (UNITAD)
Duty Station: Baghdad
Report to: Head of Victim and Witness Protections and Support
Duration: 12 months (extendable)
Start date: As soon as possible

Background:

UNITAD was established by the Secretary-General pursuant to Security Council resolution 2379 (2017), according to which it is mandated to support domestic efforts to hold ISIL (Da'esh) accountable by collecting, preserving and storing evidence in Iraq of acts that may amount to war crimes, crimes against humanity and genocide committed by the terrorist group ISIL (Da'esh) in Iraq. In accordance with the Terms of Reference regarding its activities in Iraq, UNITAD is an independent, impartial Investigative Team mandated to conduct its work in cooperation with Iraqi authorities and in a manner consistent with the highest possible standards to ensure the broadest possible use before national courts. UNITAD operates with full respect for the sovereignty of Iraq and its jurisdiction over crimes committed in its territory.

Witness Protection and Support Unit (WPSU) supports investigative activities of the Investigative Team by providing advice and support in relation to protection of witnesses who interact with the Investigative Team. In particular, the WPSU advises and supports the Investigative Team's efforts to create conditions where witnesses are able to provide their testimony to the fullest possible extent and without causing them further harm in accordance with the witness protection strategy and international good practices. The WPSU adheres to the established international practices in relation to witness protection, high level of confidentiality, emphasis on limiting the exposure of witnesses to potential threats, and systematic, careful and deliberate planning process for contacting and interviewing witnesses. The WPSU seeks pro-actively to cooperate with the competent national authorities, including contributing to capacity building efforts where possible, and other relevant entities.

This position is located within the Office of Analysis & Victim Support of United Nations Investigative Team to promote accountability for crimes committed by Da'esh / ISIL (UNITAD) and will be based in Baghdad, Iraq. The Witness Protection Expert reports to the Witness Protection and Support Officer, under the overall supervision of the Special Adviser. In the discharge of his/her duties the incumbent is to contribute to the effective implementation of the UNITAD's investigative mandate and to the protection of the safety, physical and psychological wellbeing, dignity and privacy of all victims and witnesses. The incumbent is required to maintain confidentiality at all times.

Responsibilities:

Within delegated authority, the Witness Protection Expert will be responsible for the following duties:

- Support the implementation of UNITAD internal policies and standard operating procedures to ensure that those witnesses and victims who provide testimony and relevant evidentiary material to the Investigative Team are appropriately protected and supported in accordance with the mandate of the Investigative team, international good practice standards, the relevant legal, and regulatory framework.

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- Support the implementation of UNITAD protection services – in coordination with the competent national and international authorities where relevant - to ensure appropriate physical safety and security of witnesses interacting with the Investigative Team, including protection program case management and administration.
- Advise the Investigative Team on international standards of witness protection, research the political, legal, and cultural factors, prepare comprehensive reports and other documents for use by the Investigative Team as they relate to victim and witness protection.
- Make recommendations to the Head WPSU for operational plans and their implementation, and recommends adoption of protection measures in respect of individual witnesses or specific investigations.
- Conduct threat and risk assessments and subsequent recommendations for mitigation measures in respect of individual witnesses and specific investigations.
- Engage with the network of competent national authorities, international organizations and other entities relevant for the provision of protection and support for witnesses and victims interacting with the Investigative team.
- Participate in operations in the field related to victim and witness protection, and the implementation and/or monitoring of mitigating measures.
- Participate in the collection and analysis of information related to the general security situation in Iraq as it impacts on the security of victims and witnesses interacting with the Investigative Team.
- Collect and organizes highly confidential information relating to the protection and security of victims and witnesses.
- Provide support to capacity-building activities for Iraqi judicial and investigative authorities with respect to victim and witness protection.
- Performs other duties as required.

Competencies:

- **Professionalism** - Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observes deadlines and achieves results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Communication** - Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.
- **Teamwork** - Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

Qualifications:

Education: A university degree such as law, political science, international relations, risk management or other relevant area from a recognized university, or a graduate of a police academy.

Work Experience: A minimum of (7) seven years of progressively responsible experience in criminal law, political affairs, international relations, humanitarian matters, law or related area is required.

Minimum of five years of progressively responsible professional experience in witness protection related activities within court or law enforcement structures. Minimum of three years of full-time work experience in a national or international witness protection programme. Experience in conducting threat and risk assessments for witness is required. Experience working in a conflict or post conflict context is an asset. Experience working in the Middle East and North Africa region, especially in witness protection related capacity is desirable.

Languages: English and French are the working languages of the United Nations Secretariat. For the position advertised, fluency in English is required. Fluency in Arabic is desirable.

Other skills: Driving license and ability to drive a 4x4 vehicle are required. All officers are required to pass a United Nations driving test at the beginning of their deployment and may be repatriated if they fail to do so.

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