PERSONNEL LICENSING REQUIREMENTS

FOR

AIR TRAFFIC SAFETY ELECTORNIC PERSONNEL

(PELR -ATSEP)

CIVIL AVIATION AUTHORITY OF NEPAL

Second Edition, June 2015

RECORD OF AMENDMENTS

Amendments to PELR-ATSEP

Amendment	Sources	Subject(s)	Effective Date
First edition, 1st amendment	Enacted by Civil Aviation Authority of Nepal, pursuant to Rule-31(5) of Civil Aviation Regulation-2058 (2002)	---	2013
2nd Edition	Rule 34 of Civil Aviation Regulation 2002.	Categories and type of rating,OJT period for initial rating, revalidation, and new system installation and up gradation; additional provision for STO; provision for Rating /License Examination.	May 2015

FOREWORD

Personnel Licensing Requirements for Air Traffic Safety Electronic Personnel (PELR-ATSEP) , Second Edition, May 2015 has been issued by the Director General, Civil Aviation Authority of Nepal, using his authority vested in him pursuant to Rule 82 of Civil Aviation Regulation,2058 B.S.(2002 A.D.)

These requirements shall be applicable to all Air Traffic Safety Electronic Personnel directly involved in installation, acceptance, certification, operations and maintenance of CNS equipments/systems that are in operation at different civil aviation offices of Nepal. This document spells out the requirements to be met for issuing ATSEP Licenses and associated ratings endorsement for ATSEP.

Air Navigation Services Safety Standards Department (ANSSSD) of the Civil Aviation Authority of Nepal has developed these requirements to administer the Licensing and Rating of ATSEP.

While developing this requirement, ICAO Training Manual for Air Traffic Safety Electronics Personnel (Doc 7192-AN/857;Part E-2) and ICAO Manual of Testing of (Ground based) Radio Navigation Aids (Doc-8071 vol I) have been used as the basis especially in matters pertaining to the training of ATSEP personnel and testing of radio navigation aids.

This PELR-ATSEP, Second Edition is issued and amended under the authority of Director General of CAAN and incorporates:

- Previous amendment made pursuit to the Rule 31(5) of Civil Aviation Regulation, 2002.
- Amendments in definition
- Abbreviations and Introduction
- Amendments in accordance with Rule 34 Civil Aviation Regulation, 2002.
- Categories and type of rating,
- Changes in OJT requirements for initial rating and revalidation.
- Provisions for OJT requirements in new installation and up gradation in the system/equipment.
- Provisions for Licensing/Rating Examination.
- Amendment in the provision for STO.

These requirements are subject to the periodic review. Any discrepancies noted and suggestions can be forwarded to the ANS Safety Standards Department, CAAN.
These requirements shall come into effect immediately.

Director General
Civil Aviation Authority of Nepal

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1. DEFINITIONS

Air traffic management: The aggregation of the airborne functions and ground-based functions (air traffics services, airspace management and air traffic flow management) required to ensure the safe and efficient movement of aircraft during all phases of operations.

Approved maintenance training: In the context of this requirement, approved maintenance training is the training programme and the syllabus prepared for the maintenance of particular type of equipment which is approved by director general of civil aviation authority of Nepal.

ATSEP: Air Traffic Safety Electronic Personnel (ATSEP) are the technical personnel directly involved in operations and maintenance of CNS equipments/systems that are in operation at different civil aviation offices.

ATSEP License: A document issued by CAAN authorizing the holder to exercise specified privileges.

Certification: The process of determining competence, qualification, or quality on which an aviation document is based.

Competency: The combination of knowledge, skills and attitude required to perform a task to the prescribed standards.

Equipment: Portion of a system that performs a function that contributes to a systems output(s).

General duty: The duty in the normal office working hours assigned to the personnel for the maintenance of aeronautical telecommunication equipments and systems.

Knowledge: A person's range of information, familiarity gained by experience or repetition, understanding. Knowledge is understood as storage of information in the trainee's mind that can be retrieved when necessary, and understanding of concepts and performances. Knowledge is component part of the expected trainees' performance that is described in the intermediate objective.

Licensing authority: The Director General of Civil Aviation Authority of Nepal is the licensing authority responsible for licensing/ rating of ATSEP .

Licensing office: ANS Safety Standards Department is the licensing office established for performing the administrative and technical function of licensing and rating task of ATSEP including keeping records of ATSEP license.

License Rating: A rating on ATSEP license identifies the particular type of equipment/system which may be certified by the license holder within the scope of his/her rating.

OJTI : An ATSEP, with an OJTI endorsement on ATSEP license authorized to supervise and conduct on the job training of $ATSEP_s$.

Operation duty: The duty assigned to work in shift for the operation of air traffic movement.

Out Station: Those CNS station outside Kathmandu valley.

Rating: An authorization entered on or associated with a license and forming part thereof, stating special conditions, privileges or limitations pertaining to such license.

Rated ATSEP: A person holding ATSEP license with endorsement of any rating and authorized to certify particular type of equipment/system.

Skill: Practical or intellectual ability, ease in doing something, dexterity. Skills are classified as either intellectual or physical. Intellectual skills are those related to the use of intellect, like the abilities of classifying, rule-using, discriminating, problem-solving or cognitive strategy (the most complex of all).Physical skills are those that enable a person to make coordinated movements, perform manual tasks, and carry out physical activities. The skills are component part of the expected trainees' performance that is described in the intermediate objective.

Standardization and Training Officer (STO) . An ATSEP duly designated by the licensing authority for the assessment of $ATSEP_s$ for the purpose of issue, renewal and revalidation of ATSEP license or rating.

System: One or more types of electronic equipment and ancillary devices functioning to provide a service.

Test rack: An identical/replica of CNS equipment used for maintenance /check of modules /units for maintenance/adjustment purpose of operational equipments.

Work Station: Station where the CNS/ATM or security equipments are installed.

2. ABBREVIATIONS

AIP	Aeronautical Information Publication
ANSP	Air Navigation Service Provider
ANSSSD	Air Navigation Services Safety Standards Department
ATSEP	Air Traffic Safety Electronic Personnel
CAR	Civil Aviation Requirements
DGCAAN	Director General of Civil Aviation Authority of Nepal.
OJT	On the Job Training
OJTI	On the Job Training Instructor
STO	Standardization and Training Officer

3. INTRODUCTION

3.1 All of the Air Traffic ground based facilities need to achieve complete satisfaction to the standards mentioned in the Annexes to the convention on International Civil Aviation(ICAO)for the safety of Air Traffic management. To ascertain the operation and maintenance of CNS equipments/ system in international standards, Air Traffic Safety Electronic Personnel (ATSEP) license is issued to the personnel directly involved in operations and maintenance of CNS equipments/systems that are in operation at different civil aviation offices of Nepal. The act of licensing consists of the granting of privileges to the personnel who is able to satisfy the prescribed requirements.

3.2 Before issuing a license, the licensing authority must satisfy itself that the applicant meets, in all respect, the standards of experience, knowledge, and Competency so as to be competent to execute the authorized activities or privileges granted in the license.

3.3 ATSEP main duties are to maintain, repair, install and certify CNS equipments/systems, so that they remain fully operational and safe.

4. REQUIREMENTS FOR THE ISSUANCE OF LICENSE/ RATINGS

4.1 REQUIREMENTS FOR INITIAL ATSEP LICENCE

Applicant before being issued Initial ATSEP License shall meet the following requirements:

4.1.1 General eligibility requirements

a) EDUCATION

The applicant shall have completed minimum of 3 years certificate level course (Diploma in electronics engineering) or higher.

b) AGE

The applicant shall not be less than 18 years of age.

c) TECHNICAL KNOWLEDGE

The applicant shall have demonstrated a level of knowledge appropriate to the holder of an ATSEP license as describe in appendix A1.

4.1.2 Applicant shall be required to satisfactorily complete induction/orientation course approved by CAAN.

4.1.3 Applicant shall possess one year of work experience in the field of Air Traffic Safety (Inspection, Servicing and maintenance of ATS equipments/Services).

4.1.4 Applicant shall pass the prescribed written examination.

4.1.5 Applicant shall met the training, experience and assessment requirements for at least one ATSEP Rating issued under paragraph 4.6

4.2 VALIDITY OF LICENSE

4.2.1 ATSEP license shall remain valid subject to the endorsement of at least one rating.

4.3 SPECIFICATION OF ATSEP LICENSE

ATSEP license/rating book issued by CAAN shall confirm to the following specifications:

i. Emblem of the authority issuing the license on the centre of cover page;

ii. Name of State (in bold type);

iii. Title of license (in very bold type);

iv. Serial number of the license given by the authority issuing the license;

v. Name of the holder (in full);

vi. Date of birth of holder;

vii. Address of holder;

viii. Nationality of holder;

ix. Signature of holder;

x. Authority and, where necessary, conditions under which the license is issued;

xi. Certification concerning validity and authorization for holder to exercise privileges appropriate to license and statement of medical validity;

xii. Signature of officer issuing the license and the date of such issue;

xiii. Seal or stamp of authority issuing the license;

xiv. Details of Ratings, e.g. category; privileges

xv. Remarks, i.e. special endorsements relating to limitations and endorsements for privileges.

Note- Sample of ATSEP license/rating book issued by CAAN is given in Appendix D and its cover shall be of blue colour.

4.4 ELIGIBILITY FOR ATSEP RATING

An applicant shall be eligible to apply for equipment/system type rating fulfilling the following requirements.

4.4.1 The applicant shall have fulfilled all requirements for ATSEP licence mentioned in Para 4.1.

4.4.2 The applicant shall have work experience of the specified duration for the specific category of rating.

4.5 CATEGORIES OF RATING

The categories and equipment/system type ratings under those categories shall be as follows:

S.N	Category Rating	Class Rating	Type Rating	Code
1	Communication Rating			COM
2	Navigation Rating	DVOR	- VRB 51D - SELEX 1150A - VRB 52	NAV

		DME	- LDB101 - SELEX1119A - LDB 102	
3	Surveillance Rating	Radar ASR/SSR/MSSR	- ASR Toshiba TW 2038A - SSR NPG 905 G	RAD
		Radar RDPS/SDPS/MSDPS Simulator		SDP

Note: Type rating shall be added accordingly after the installation of the new equipment type in the Navigation and Surveillance system.

4.6 REQUIREMENTS FOR ISSUANCE OF INITIAL ATSEP RATING

An applicant before being issued with initial ATSEP rating shall meet the following requirements as applicable to the corresponding rating category sought.

4.6.1 COMMUNICATION RATING:

A. Eligibility:

The applicant shall be eligible as mentioned in Para -4.4

B. Knowledge:

The applicant shall have demonstrated a level of knowledge relevant to the privileges to be granted and appropriate to the responsibilities of ATSEP as described in the syllabus in appendix A2 appropriate to the privilege granted.

C. Experience:

The applicant shall have work experience of three months in the field of communication.

D. OJT

The applicant shall have successfully completed OJT of 15 working days in Communication field and shall be recommended by OJTI.

4.6.2 NAVIGATION RATING:

A. Eligibility:

An applicant shall be eligible as mentioned in Para 4.4

B. Knowledge:

The applicant shall have demonstrated a level of knowledge as described in the syllabus in appendix A2 appropriate to the privilege granted

C. Experience:

The applicant shall have work experience of six months in related equipment/system type.

D. OJT:

Applicant shall have successfully completed OJT of 20 working days for VOR and 12 working days for DME in the related equipment/system type and shall be recommended by OJTI.

4.6.3 RADAR ASR/ SSR/MSSR RATING:

A. Eligibility:

Applicant shall be eligible as mentioned in Para 4.4

B. Knowledge:

The applicant shall have demonstrated a level of knowledge as mentioned in appendix A2 appropriate to the privilege granted.

C. Experience:

The applicant shall have work experience of six months in related equipment/system type.

D. OJT:

Applicant shall have successfully completed OJT of 30 working days in the related equipment/system type and shall be recommended by OJTI.

4.6.4 RADAR RDPS/SDPS/SIMULATOR:

A. Eligibility:

Applicant shall be eligible as mentioned in Para 4.4

B. Knowledge:

The applicant shall have demonstrated a level of knowledge as mentioned in appendix A2 appropriate to the privilege granted.

C. Experience:

Applicant shall have work experience of six months in related equipment/system type.

D. OJT:

Applicant shall have successfully completed OJT of 30 working days in the related equipment/system type and shall be recommended by OJTI.

4.6.5 In case of new installation / up-grading of the system/equipment following process shall be carried out for the rating :

i) Training shall be given to the candidate as approved by DGCA.

ii) OJT shall be carried out as mention in 4.6.1, 4.6.2, 4.6.3, 4.6.4. However, in case of up gradation with no significant change in the system, OJT period for a person who has already got license/rating of the similar category may be reduced to 50% by DGCA.

iii) Knowledge and the skill test shall be taken by the examiner. This test shall be valid for the endorsement of the rating if the candidate has passed the knowledge test for the license examination or already carrying the valid license.

4.7 ISSUANCE OF RATING

The applicant before being issued any category of rating shall fulfill the following requirement specified for particular rating category.

4.7.1 **Eligibility** :

Applicant shall fulfill the eligibility requirements as mentioned in Para 4.4

4.7.2 **Knowledge:**

Applicant shall have demonstrated a level of knowledge specified for particular rating as mentioned under Para 4.6

4.7.3 **Experience :**

Applicant shall have work experience of specified duration for particular rating as mentioned under Para 4.6

4.7.4 **Training:**

Applicant shall have successfully completed maintenance training course approved by DG CAAN in the equipment/system type for which rating is sought. The training may have obtained either within the country or outside the country.

4.7.5 **OJT:**

Applicant shall have successfully completed OJT of prescribed duration specified for specific categories of rating.

4.7.6 **Examination/Test:**

Applicant shall satisfactorily qualify the prescribed written and practical examination along with competency check.

4.8 PRIVILEGES OF ATSEP LICENCE/RATING

The holder ATSEP license endorsed with specific rating shall have the privileges of installation, acceptance, certification, operations and maintenance work of CNS equipments/systems that are in operation at different civil aviation offices of Nepal.

4.9 LIMITATION OF LICENSE / RATING:

The privileges of License/ Rating shall be limited to the specific equipment/system endorsed in the ATSEP license.

4.10 VALIDITY OF RATING:

Validity of equipment/system type rating shall remain for one year from the date of its issuance.

4.11 REQUIREMENTS FOR CURRENCY OF LICENSE/ RATING:

A person holding ATSEP license/rating shall fulfill the following requirements for maintaining the currency of his/her license/rating.

4.11.1 The rated ATSEP working in operation shift duty shall attend the operation duty for corresponding system/equipment for at least 10 days in three months and perform schedule maintenance and checkup.

4.11.2 The rated ATSEP working in general duty shall perform maintenance / checkup of the corresponding equipment/ system either on work bench or test rack for 10 days within three months period, including at least one operational equipment check.

However, the rated ATSEP absent from operation or general duty under official training/visit shall be provided extra days exact to the amount of the official training to fulfill the above mentioned requirements.

4.12 RENEWAL OF ATSEP LICENSE/ RATING

ATSEP rating shall be renewed subject to meeting the following requirements:

4.12.1 Qualifying the prescribed rating renewal practical and competency test conducted by licensing/rating office.

4.12.2 Fulfilling the requirements for maintaining the currency of rating.

4.13 EXPIRY OF LICENSE/RATING

4.13.1 When a rating has not been renewed by the date of expiry, the validity of the Rating/License stands expired. The holder of the expired rating shall not exercise the privileges of the rating until it is renewed or has got special approval from DGCAAN which shall remain valid for ninety days from the date of approval.

4.14 REVALIDATION OF EXPIRED LICENSE/ RATING

To restore the validity of an expired rating, the holder shall meet the requirements subject to the expiry period from the date of expiry as follows:

4.14.1 Less than six months:

a. Recommendation by the respective department/division chief.

b. Shall have valid ATSEP license or have fulfilled all the requirements of ATSEP license.

c. Shall complete five working days of OJT for Communication, seven working days for DVOR, five working days for DME and seven working days for RADAR ASR/SSR/MSSR/RDPS .

d. Completion of OJT program and recommendation of revalidation of the rating certified by OJTI.

4.14.2 Up to two years:

a. Recommendation by the respective department/division chief.

b. Shall have valid ATSEP license or have fulfilled all the requirements of ATSEP license.

c. Shall complete ten working days of OJT for Communication, fifteen working days for DVOR, ten working days for DME and fifteen working days for RADAR ASR/SSR/MSSR/RDPS.

d. Completion of OJT program and recommendation of revalidation of the ATSEP rating certified by OJTI

e. Shall have satisfactorily qualified the test prescribed for rating renewal.

4.14.3 More than two years

a. Recommendation by the respective department/division chief.

b. Shall have valid ATSEP license or have fulfilled all the requirements of ATSEP license.

c. Shall fulfill the work experience of specified duration for particular rating as mentioned under Para 4.6

d. Shall have completed the OJT as specified in the initial rating.

e. Completion of OJT program and recommendation of revalidation of the ATSEP rating certified by OJTI.
f. Shall have satisfactorily qualified the test prescribed for initial rating.

4.15 ATSEP RATING –ADDITIONAL

4.15.1 The holder of ATSEP license with one rating may apply for additional ratings to be added in the license.

4.15.2 Applicant before being issued additional rating for new equipment/system shall fulfill the following requirements in addition to knowledge and experience requirement of the rating sought:

i. Applicant shall have successfully completed approved maintenance training of the equipment/system for which additional rating is sought.

ii. Applicant shall have completed prescribed OJT for the rating category under which the rating contains.

iii. Completion of OJT program and recommendation of additional rating certified by OJTI.

iv. Applicant shall qualify the test prescribed for initial rating.

4.16 LICENSING / RATING EXAMINATION

A theory written test shall be conducted for the purpose of evaluating personnel qualification requirements for ATSEP License.

i. Failure to obtain 70% marks in the written exam shall necessitate supplementary written examination.

ii. The supplementary examination shall not be conducted within 30 days of the first examination.

iii. If the person fails on supplementary written examination, the application shall be forwarded to ANSP who shall be responsible for providing training prior to conduct a further written examination.

A theory written and practical competency test shall be conducted for the purpose of evaluating personnel qualification requirements for ATSEP Rating for any of the equipment / System type.

i. Failure to obtain 70% marks in the written exam shall necessitate supplementary written examination.

ii. The supplementary examination shall not be conducted within 30 days of the first examination.

iii. If the person fails on supplementary written examination, the application shall be forwarded to ANSP who shall be responsible for providing training prior to conduct a further written examination.

iv. Similarly, for the failure to obtain 80% in the practical competency test, shall necessitate supplementary practical examination.

v. The supplementary practical competency test shall not be conducted within 30 days of the first examination.

vi. If the person fails on supplementary practical competency test , the application shall be forwarded to ANSP who shall be responsible for providing training prior to conduct a further practical competency test.

5. REQUIREMENTS FOR ON-THE-JOB TRAINING INSTRUCTOR (OJTI)

5.1 ELIGIBILITY

Air Traffic Safety Electronic Personnel holding valid ATSEP license and either deployed in operational shift duty or involve in regular maintenance of Air Traffic Safety equipments shall be eligible to be appointed as OJTI subject to meeting the following requirements:

a. Experience of 3 years with current ATSEP rating of specific equipment/system.

b. Has not failed in any license/rating examination during last two years.

Note: last two years shall be understood as recently completed last two examinations/assessments.

c. Has no regulatory action regarding license/rating attributable to him/her during the last one year.

d. Has suitable temperament.

5.2 APPROVAL PROCESS

5.2.1 ANSP shall propose ATSEP having eligibility as per para 5.1 as an OJTI, ANSSD shall designate OJTI among the proposed ATSEP taking into account his/her experience and competency.

5.2.2 However, in special conditions such as new installations, up-gradation/replacement of the system/equipment or unavailability of OJTI due to unavoidable circumstances, DGCA may wave some of the requirements mentioned in Para 5.1 for the designation of OJTI.

Note: ANSSD may conduct test for selection of appropriate candidate for recommending OJTI.

5.3 PRIVILEGES

The OJTI shall have following privileges:

a. To observe/supervise the license/rating OJT program as an OJT instructor.

b. To guide and educate the license/rating OJT trainee to the required level of safety and precaution in the system/equipment and its working environment.

c. To check competency and certify the license/rating OJT trainee upon completion of the corresponding license/rating OJT programme.

d. To supervise license/rating examination and recommend license/rating issuance/renewal on behalf of ANS licensing and Rating Division when designated.

5.4 VALIDITY

5.4.1 The OJTI approval shall remain valid until the license rating remains valid.

5.4.2 ANS Licensing and Rating Division may check the competency of any OJTI if it thinks necessary to do so to ensure the competency of OJTI.

6. REQUIREMENTS FOR STANDARDIZATION AND TRAINING OFFICER (STO)

6.1 APPOINTMENT OF STO

6.1.1 The licensing office shall recommend eligible ATSEP license holder working in licensing office to DGCA to be appointed as STO fulfilling requirements of 6.2.

6.1.2 In case of unavailability of STO in licensing office for the assessment of rating in particular Equipment / System type, DGCA may designate a person among the experts from ANSP qualifying the requirements of 6.2 and taking into account the experience and competency to conduct assessment check for the initial issue , renewal or revalidation of the license.

***Note 1**: OJTI assigned and expert designated to conduct assessment check of particular person shall not be the same person .*

***Note 2**: Expert shall be understood as "Dakchha" as defined in Exam Conducting Procedure 2070 (Parikchha Paddati Karyabidhi– 2070)*

6.2 ELIGIBILITY

ATSEP license holder deployed in licensing office shall be eligible to be appointed as STO fulfilling the following requirements:

i Experience of 5 years with current ATSEP rating of specific type.

ii Has no regulatory action regarding license/rating attributable to her/him during the last one year.

iii Has suitable temperament.

6.3 PRIVILEGES

The Standardization and Training Officer (STO) shall have following privileges:

a) To exercise the privilege of ATSEP license/rating as applicable.

b) To conduct assessment checks for the initial issue, renewal or revalidation of the license or rating.

6.4 VALIDITY AND RENEWAL PROCESS

6.4.1 The STO approval shall remain valid until license/rating remains valid subject to satisfactory conduct of STO.

6.4.2 ANS licensing and Rating Division may check the competency of STO if it is realized to do so to ensure his/her competency.

APPENDICES

APPENDIX A

SYLLABUS FOR ATSEP LICENSE AND RATING

A1. SYLLABUS FOR ATSEP LICENSE

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APPENDIX A

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APPENDIX B

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OJT for : Initial ATSEP Licence / Initial Rating/ Revalidation of Rating

OJT Postion:

Office:

Duration of OJT:

Performance of Trainee Remarks

1. Duty regularity Satisfactory / Unsatisfactory
2. Completion of prescribed duration of OJT Satisfactory / Unsatisfactory
3. Involvement in daily or schedule check up of equipment Satisfactory / Unsatisfactory
4. Enthusiasm for learning the subject Satisfactory / Unsatisfactory
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Name of OJT trainee: _____

OJT commenced from _____ and completed on _____

Signature of OJT trainee :_____

Checked By:

Name of OJTI:_____License no.:#_____Signature:_____

Date: _____

APPENDIX C

AIR TRAFFIC SAFETY ELECTRONIC PERSONNEL

OJT completion certificate

This is certified that Mr./Ms……(Name of trainee) who was on the job training (OJT) for ATSEP licence/.....rating (initial/revalidation/additional) has successfully completed OJT of …….working days in …….(Name of division/section) at ……airport/Office.

Signature:
Name of OJTI:
Licence Number:
Date:

APPENDIX D

ATSEP LICENSE FORMAT

g]kfn gful/s p•og k|lws/0f

Po/ 6fkkms ;]r6 0{n$6fkgS; k;{gn

0{nfhtkq

CIVIL AVIATION AUTHORITY OF NEPAL

NEPAL

AIR TRAFFIC SAFETY ELECTRONIC

PERSONNEL

LICENCE

PHOTO

I. NEPAL

II. AIR SAFETY ELECTRONIC PERSONNEL (ATSEP) LISENCE

III. Number:……

IV. Full Name of License Holder……

a. Date of birth: ……
b. Address of License holder:……..
……
c. Nationality of holder :
…….....
d. Signature of holder :
……

V. This license is issued in accordance with the rule 32 of CAAN, Civil Aviation Regulation, 2002 Second amendment 2013 and the provisions of Personnel Licensing Requirements (ATSEP) 2013 of Civil Aviation Authority of Nepal.

VI. The license remains valid subject to endorsement of at least one rating and the ratings remains valid for one year from the issue/ renewal date shown in item IX. The holder of ATSEP license endorsed with specific rating shall have the privileges of installation, acceptance, certification, operations and maintenance work of CNS equipments/systems that are in operation at different civil aviation offices of Nepal.

VII. Signature of issuing authority:…….

Designation:……

Date of issue:…….

VIII. Official stamp:

.

IX . RATING

Rating Category	**Equipment Class Rating**	**Equipment Type Rating**	**Code**	**Issue/ Renewal Date**	**Initials and Stamp**

X. Remarks : Special endorsements, restrictions and privileges etc.

a. Holder of this license shall not exercise the privileges of this license and related ratings while under the influence of any psychoactive substance which might render him/her unable to safely and properly exercise these privileges.

b. No alteration entries or endorsements in the license shall be made by any person other than authorized for this purpose by the Director General of Civil Aviation Authority of Nepal.

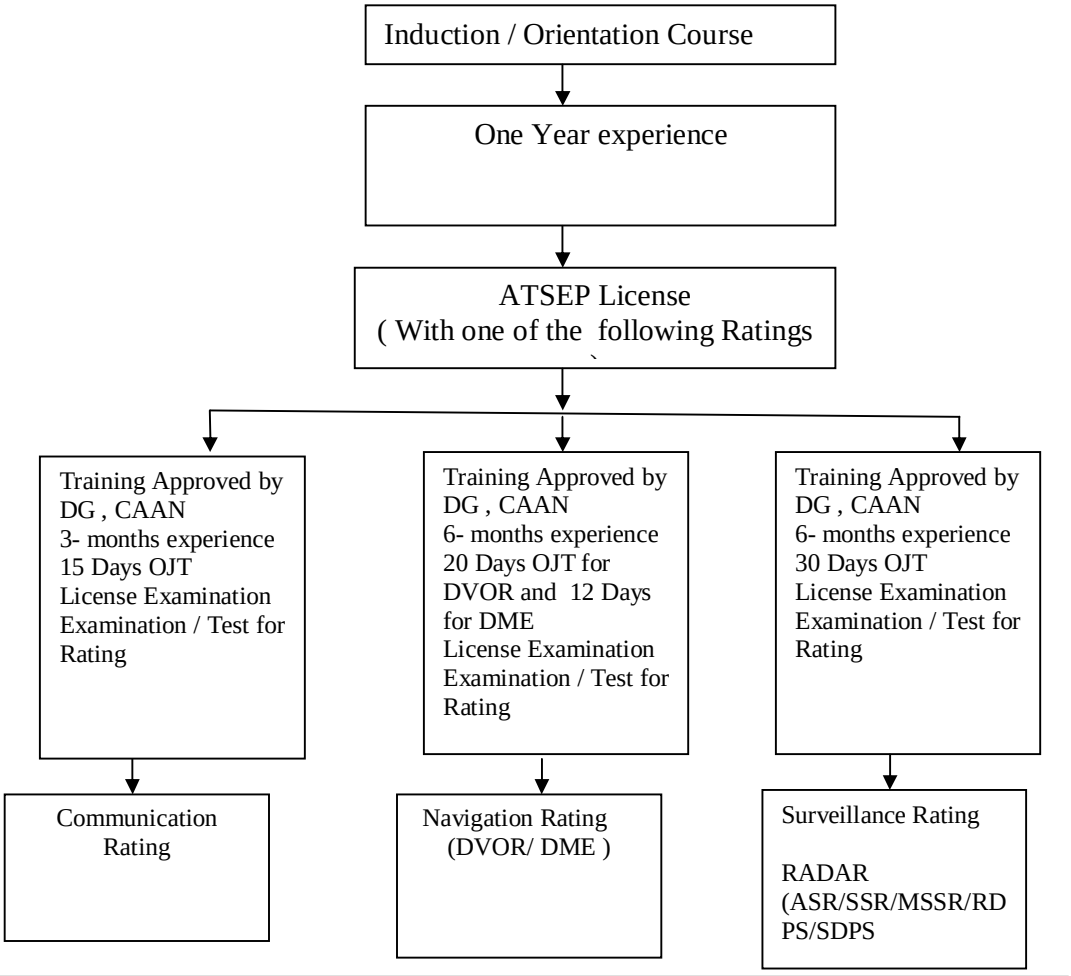
c. If this license is lost or destroyed the holder shall notify the Civil Aviation Authority, immediately. A replacement will be issued only for a valid license on receipt of a written application from the holder.

XI. If any person finds this license he/she shall forward it immediately to the following address:

ANS Safety Standard Department
Civil Aviation Authority of Nepal
Babarmahal
Kathmandu, Nepal
Ph . No. 4267784 or 4262326

APPENDIX E

Flow Chart of Personnel Licensing Requirement for ATSEP



Note : No need to repeat the License Examination , if the ATSEP have already passed the License Examination & carrying the valid License.