



MILLENNIUM CHALLENGE ACCOUNT DEVELOPMENT BOARD

Millennium Challenge Account Nepal (MCA-Nepal)

Synopsis of the Minutes

First Meeting of the Board of Directors of Millennium Challenge Account Development Board

Nature: Regular Meeting

MCA-N/BOD-RM-1/15-06-2018

Date: 15 June 2018 (2075/03/01 BS)
Time: 9 AM
Place: Conference Room of the Secretary, Government of Nepal, Ministry of Finance, Singhadurbar, Kathmandu
Notice Served: 8 June 2018 (2075/02/25 BS)

1. PRESENT

1.1. Voting Members

- **Dr. Rajan Khanal**, Chairperson
And, Secretary, Government of Nepal, Ministry of Finance
- **Mr. Dinesh Kumar Ghimire**, Member
And, Joint Secretary, Ministry of Energy, Water Resources and Irrigation
- **Mr. Keshab Kumar Sharma**, Member
And, Joint Secretary, Ministry of Physical Infrastructure and Transport
- **Mr. Kul Man Ghising**, Member
And, Managing Director, Nepal Electricity Authority
- **Mr. Prateek Pradhan**, Member (Member representing Civil Society)
And, Chief Editor, Baahrakhari
- **Mr. Kumar Pandey**, Member (Member representing Private Sector)
And, Vice-President, Independent Power Producers' Association, Nepal

1.2. Invitees (Non-Voting)

- **Mr. Shree Krishna Nepal**, Invitee
And, Joint Secretary, Government of Nepal, Ministry of Finance, International Economic Cooperation Coordination Division
- **Mr. Troy E. Kofroth**, Invitee
And, Resident Country Director for Nepal, Millennium Challenge Corporation



1.3. Others Attending (Non-Voting)

- **Mr. Tulasi Sitaula**
National Coordinator, Office of the Millennium Challenge Account Nepal
- **Mr. Semanta Dahal**
Legal Advisor, Office of the Millennium Challenge Account Nepal
- **Mr. Sanjay Poudyal**
Resident Country Deputy Director for Nepal, Millennium Challenge Corporation
- **Ms. Needika Adhikari**
Legal Advisor, Office of the Millennium Challenge Account Nepal

2. PRELIMINARY

- 2.1. The meeting of the Board of Directors was duly constituted after the notice was served in writing on 8 June 2018 (2075/02/25 BS).
- 2.2. The Chairperson reported that a quorum was present in accordance with Millennium Challenge Account Development Board Formation Order, 2074 (2018).

3. MATTERS OF DISCUSSIONS AND ACKNOWLEDGEMENT

- 3.1. The Chairperson welcomed all the members of the Board of Directors.
- 3.2. The Board of Directors acknowledged and endorsed the selection of Mr. Prateek Pradhan and his alternate Mr. Surendra Kumar Mahato as board members representing the Civil Society.
- 3.3. The Board of Directors acknowledged and endorsed the selection of Mr. Kumar Pandey and his alternate Mr. Gyanendra Lal Pradhan as board members representing the Private Sector.
- 3.4. Pursuant to Section 3(5) of Millennium Challenge Account Development Board Formation Order, 2074 (2018), the tenure of Mr. Prateek Pradhan, Mr. Kumar Pandey, Mr. Surendra Kumar Mahato and Mr. Gyanendra Lal Pradhan shall be for three (3) years effective from 23 May 2018.

4. MATTER FOR DECISIONS

- 4.1. The Board of Directors has authorized Mr. Shree Krishna Nepal, Joint Secretary of the Ministry of Finance's International Economic Cooperation Coordination Division, invitee to the MCA-N Board of Directors to carry out the role and functions relating to coordination and correspondence with other agencies and persons on behalf of Millennium Challenge Account Nepal Development Board until such time the Executive Director is appointed, or an alternative arrangement is put in place, all in accordance with the directions of the Chairperson
- 4.2. The Board of Directors has authorized Mr. Semanta Dahal, Legal Advisor of Office of the Millennium Challenge Account Nepal to carry out the role and functions of the secretary of the



Board of Directors relating to call, conduct and preparation of minutes of the meeting of the Board of Directors until such time the Executive Director is appointed, or an alternative arrangement is put in place, all in accordance with the directions of the Chairperson.

- 4.3. The Board of Directors has requested for information and details regarding the qualification criteria and position description of staffs to be hired for MCA-Nepal.
- 4.4. The Board of Directors has approved the recruitment/selection process for hiring of the staffs of MCA-Nepal.
- 4.5. The Board of Directors has approved the award of a recruiting consulting services to the Nepali firm Rolling Plans Private Limited for the amount of \$65,029 (US Dollars Sixty Five Thousand and Twenty Nine) for recruitment of Twenty-Two (22) senior management and key technical staffs positions (including the Executive Director) of MCA-N.
- 4.6. The Board of Directors has authorized Mr. Shree Krishna Nepal, Joint Secretary of the Ministry of Finance's International Economic Cooperation Coordination Division, invitee to the MCA-N Board of Directors, and authorized representative for the MCC Compact with Nepal to sign and execute the agreement for Consulting Services for Recruitment Services with Rolling Plans Private Limited.
- 4.7. The Board of Directors has approved the qualification criteria and position description for the Executive Director.
- 4.8. The Board of Directors has decided to invite applications for the position of Executive Director of Millennium Challenge Account Nepal Development Board.
- 4.9. The Board of Directors has constituted a committee for providing recommendation to the MCA-Nepal Board of Directors for the selection of the Executive Director.
- 4.10. The Board of Directors has constituted a committee comprising of the following members to prepare the Employment bylaws and study and review the draft of the Millennium Challenge Account Nepal Internal Conduct of Business Bylaws, 2074 (2018) to provide recommendation to the MCA-Nepal Board of Directors for its adoption and approval:
 - a) Mr. Prateek Pradhan
 - b) Mr. Udaya Raj Sapkota, Government of Nepal, Ministry of Finance
 - c) Mr. Semanta Dahal, Legal Advisor, Office of the Millennium Challenge Account Nepal
- 4.11. The Board of Directors has approved the Procurement Plan Version 2.7A, Amendment 3.

5. ANY OTHER BUSINESS

5.1. Non-Disclosure Agreement

The members and invitees handed over the signed and executed copies of the Non-Disclosure Agreement.

5.2. Remuneration of the Board



The Board of Directors has decided not to receive remuneration from MCC Funding or Government sources in connection with the performance of their duties for Millennium Challenge Account Nepal Development Board.

5.3. Recording of the Discussions and Decisions

The Board of Directors directs person performing the role of secretary of the Board of Directors to record these minutes with the minute book of Millennium Challenge Account-Nepal and to submit such minutes for publication on the website of Millennium Challenge Account-Nepal within two (2) weeks from the date of these Minutes.

6. CLOSE

There being no further business the meeting was then closed at 11:00 AM.

Synopsis of the Minutes Prepared By:

Semanta Dahal, Legal Advisor, OMCN
And, Performing the Role of Secretary of the MCA-Nepal Board of Directors