



MILLENNIUM CHALLENGE ACCOUNT DEVELOPMENT BOARD

Millennium Challenge Account Nepal (MCA-Nepal)

Synopsis of the Minutes

Third Meeting of the Board of Directors of Millennium Challenge Account Development Board

Nature: Regular Meeting

MCA-N/BOD-M-3/4-09-2018

Date: 4 September 2018 (2075/05/19 BS)
Time: 5 PM sharp
Place: Conference Room of the Secretary, Government of Nepal, Ministry of Finance, Singhadurbar, Kathmandu
Notice Served: 28 August 2018 (2075/05/12 BS)

1. PRESENT

1.1. Voting Members

- **Dr. Rajan Khanal**, Chairperson
And, Secretary, Government of Nepal, Ministry of Finance
- **Mr. Dinesh Kumar Ghimire**, Member
And, Joint Secretary, Ministry of Energy, Water Resources and Irrigation
- **Mr. Keshab Kumar Sharma**, Member
And, Joint Secretary, Ministry of Physical Infrastructure and Transport
- **Mr. Kul Man Ghising**, Member
And, Managing Director, Nepal Electricity Authority
- **Mr. Prateek Pradhan**, Member (Member representing Civil Society)
And, Chief Editor, Baahrakhari
- **Mr. Kumar Pandey**, Member (Member representing Private Sector)
And, Vice-President, Independent Power Producers' Association, Nepal

1.2. Invitees (Non-Voting)

- **Mr. Shreekrishna Nepal**, Invitee
And, Joint Secretary, Government of Nepal, Ministry of Finance, International Economic Cooperation Coordination Division
- **Mr. Troy E Kofroth**, Invitee
And, Resident Country Director for Nepal, Millennium Challenge Corporation

1.3. Others Attending (Non-Voting)



- **Mr. Tulasi Sitaula (Only agendas Two, Three, Four and Five)**
National Coordinator, Office of the Millennium Challenge Account Nepal
- **Mr. Sanjay Poudyal**
Deputy Country Director for Nepal, Millennium Challenge Corporation
- **Mr. Semanta Dahal**
Legal Advisor, Office of the Millennium Challenge Account Nepal
- **Ms. Needika Adhikari**
Legal Advisor, Office of the Millennium Challenge Account Nepal

2. PRELIMINARY

- 2.1. The meeting of the Board of Directors was duly constituted after the notice was served in writing on 28 August 2018 (2075/05/12 BS).
- 2.2. The meeting of the Board of Directors scheduled for 9:00 AM, 4 September 2018 (2075/05/19 BS) was rescheduled by the Chairperson Dr. Rajan Khanal to begin at 5:00 PM the same day.
- 2.3. The Chairperson welcomed all the members of the Board of Directors and other invitees attending the meeting.
- 2.4. The Chairperson reported that a quorum was present in accordance with Millennium Challenge Account Development Board Formation Order, 2074 (2018).
- 2.5. The Board of Directors decided for continuous numbering of the meeting of the Board of Directors.

3. MATTERS ARISING OUT OF THE BOARD MEETING DATED 3 AUGUST 2018

The Board of Directors approved the salary scales for the staffs of MCA-Nepal.

4. MATTER FOR DECISIONS

- 4.1. The Board of Directors hereby approves the form of Employment Agreement
- 4.2. The Board of Directors approved the Integrated Annual Budget for MCA-Nepal with respect to the Government Contribution as well as MCC Compact Funding for the period of July 2018 to September 2019.
- 4.3. The Board of Directors approved the seal of MCA-Nepal
- 4.4. The Board of Directors approved the time extension of the contract with Procurement Advisor Mr. Franklin Ibemessie (Individual Consultant) until 31 March 2019.
- 4.5. The Board of Directors approved the time extension and contract price increment in relation to the contracts with: (a) Consulting Architect Firm Sarosh Pradhan and Associates; (b) Senior Advisor, Project Delivery, Mr. Mahesh Acharya (Individual Consultant); (c) Legal Consultant



Abhinawa Law Chambers.

- 4.6. The Board of Directors approved inclusion of Item Management Information System and Related Services in the Procurement Plan Version 2.8 and allowed the amendment to be made in the Procurement Plan Version 2.8 accordingly.

5. ANY OTHER BUSINESS

- 5.1. The Board of Directors decided to extend the employment period of Mr. Tulasi Sitaula, National Coordinator of Office of the Millennium Challenge Corporation until 31 December 2018.
- 5.2. The Board of Directors decided to amend Section 11(1) of "मिलेनियम च्यालेन्ज एकाउन्ट नेपाल विकास समिति कर्मचारी प्रशासन विनियमावली, २०७५ (MCA-Nepal Employees Administration Bylaws, 2075 (2018))" to state Probation Period of nine (9) months.

6. RECORDING OF THE DISCUSSIONS AND DECISIONS

The Board of Directors directs person performing the role of secretary of the Board of Directors to record these minutes with the minute book of Millennium Challenge Account-Nepal and to submit such minutes for publication on the website of Millennium Challenge Account-Nepal within two (2) weeks from the date of these Minutes

7. CLOSE

There being no further business the meeting was then closed at 7:00 PM.

Synopsis of the Minutes Prepared By:

Semanta Dahal

Legal Advisor, Office of the Millennium Challenge Corporation/Millennium Challenge Account-Nepal